ICA-ISPRS Joint Workshops 2011
"Our Complex World: Representation, Analysis and Modeling"

Paper presentation and session Chair guidelines

Timing of sessions:
Each presenter will have 20 minutes including questions allocated for the presentation. The session Chairs will manage the sessions, moderate the discussions, and act as timekeepers.

Presentation equipment:
The presentation room is equipped with computers and standard presentation software, internet access for video presentations, and a fixed LCD data projector. Please save your PowerPoint presentation on a memory stick and have it ready for the Chair of your session.

On-site presentations:
On-site presenters are advised to make their PowerPoint file available to the session Chair at least 10 minutes prior to the start of their session. When the session starts there will be no time to upload or fix presentations.

Video presentations:
Video presenters should ensure they have tested their internet connection and PowerPoint presentations with the IRMACS staff prior to the day so there are no technology malfunctions.

Guidelines for session Chairs:
Session Chairs are asked to ensure the 20-minutes time schedule per presentation is closely adhered to. In the case of a missing presenter, Chairs are asked to hold the slot free and encourage additional discussion in order to have all the presentations occur at their correct times.